

**NORTHERN MONTGOMERY COUNTY
RECYCLING COMMISSION
(NMCRC)
MINUTES-JANUARY 16, 2025**

A Reorganization Meeting of the NMCRC was held on Thursday, January 16, 2025 at 3:30 p.m. at North Wales Borough Hall located at 300 School Street, North Wales, PA 19454

In Attendance:

Eliz.Wahl Kunzier, Ambler	Holly Hosterman, Lower Salford
Mary Anne Girard, Hatfield Boro	Kofi Osei, Towamencin Twp.
Sharon Fryling, Hatfield Twp.	Christine Hart, North Wales Boro
Richard Halbom, Souderton Boro	Katherine Farina, Telford Boro

Also in Attendance:

Mark Hosterman, Esq., Commission Solicitor
Andrew Hough, Hough Associates, Grant Consultant

Mr. Halbom called the meeting to order at 3:34 p.m.

The meeting was then turned over to Solicitor Hosterman for the election of Officers.

Reorganization Meeting Election of Officers:

Christine Hart, Chairperson	Motion to nominate. Seconded. All aye. Carried.
Eliz. Kunzier, Vice Chairperson	Motion to nominate. Seconded. 3 ayes
Katherine Farina, Vice Chairperson	Motion to nominate. Seconded. 4 ayes. Carried
Sharon Fryling, Treasurer	Motion to nominate. Seconded. All Aye. Carried.
Mary Anne Girard, Secretary	Motion to nominate. Seconded. All Aye. Carried.

Motion to Re-Appoint Legal Consultant:

Mark Hosterman, Wisler Pearlstine	Motion to Authorize. Seconded. All Aye. Carried.
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Motion to Re-Appoint Recycling Grant Coordinator:

Hough Associates	Motion to Authorize. Seconded. All Aye. Carried.
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Motion to Appoint Auditor:

Maillie LLP (Audit years 2019-2024)-\$18,000	Motion to Authorize. Seconded. All Aye. Carried.
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Chairman/Solicitor feel audit should be conducted annually; six years between audits not acceptable.

Motion by R. Halbom to approve Minutes from October 17, 2024 Meeting. Seconded by E. Kunzier. All aye. Carried.

Treasurer's Report:

A) Invoices pd: \$3,440.77 & \$837.27 from WP & \$1,898 from U.S Liability Ins. Co. for policy renewal. New WP invoice for \$79.27 presented for payment.

B) Balance in PLIGIT account at 12/31/2024: \$33,661.59 (includes 4th Q interest of \$460.87)

C) Balance in TD Bank account at 12/31/24: \$2,856.58

Motion by K. Farina/M. Hosterman to accept Treasurer's Report and direct Treasurer to pay appropriate bills received before the next meeting on May 15th. Seconded by E. Kunzier. All aye. Carried.

Solicitor's Report:

A) The WP paralegal proposed various improvements he can make to modernize and upgrade the NMCRC Website. The cost for proposed minor improvements would be \$100/hr, with an estimated total cost of \$1,500. A security upgrade would run \$70 annually. Motion by R. Halbom to accept proposal; seconded by C. Hart. All aye. Carried.

B) All Commission members except Telford Borough have adopted the revised IMA and Act 101 Ordinance. Telford expected to pass revised documents at the next Council Meeting on 01/20/25.

C) Solicitor is working with A. Hough on enforcement matters with Metropolitan Waste Systems. If no response is received, Commission approves the solicitor sending a follow-up letter to Metropolitan before the next meeting in May.

Recycling Consultant Report:

A) DEP is currently auditing the 2022 904 Grant application; expect to hear from the Grant Center by the end of January. The solicitor will contact F. X Browne, the grant consultant in 2022, and the DEP to determine if additional information is needed for the audit.

B) The NMCRC 2023 904 Grant application was submitted on 11/05/24. A change in the award calculation decreased the award size by \$16,097. The 2023 grant is \$264,871. The joint application split was listed, and a breakdown was sent to all members and managers. It should be noted that the allocation amounts are before any withholding by NMCRC for operating expenses.

C) Historical data from 2016 through 2023 indicates a consistent drop in the size of grants awarded. The consultant recommends checking all residential facilities for recycling containers, and educating residents on the importance of recycling, and increasing tonnage.

D) Requesting data from all haulers and processors for the 2024 grant application.

Other Business:

A) Schools requesting grants from NMCRC should complete an application form, which will be posted on our website, and submit to Commission.

B) Secretary will arrange a tour of the Mascaro Recycling Facility for Commission members and elected officials from participating municipalities. The secretary will also check the possibility of including members of the SAVE group from Souderton H.S. in the tour.

Adjournment: There being no further business, a motion to adjourn was made by C. Hart and seconded by K. Farina. The Meeting was adjourned at 4:28 p.m.

Next meeting of NMCRC will be held on May 15, 2025 at at 3:30 p.m. in **North Wales Boro Hall**.

Respectfully submitted,
Mary Anne Girard
Secretary